

Mennonite Central Committee
Rate Sheet for Welcoming Place Rentals
January 2019

Welcoming Place Lodging

\$47 per night, Single Occupancy

\$62 per night, Double Occupancy (adult or child)

\$25 per night, Family Rate, for second room used by up to two children ages 18 or younger

Guests are welcome to bring their own sleeping bag or mat for extra person to share room, using floor space. Floor space is limited and 2 persons is maximum per room on floor space.

\$10 per extra adult in room (above two-person double occupancy).

MCC has one futon (more comfortable for children than adults) and one crib per house. Please reserve these resources in advance to guarantee availability.

Discount for 5 nights or more

\$42 per night single

\$52 per night double

\$20 per night, family rate for second room used by children

WP Whole House Rate

Groups may reserve a full guest house for a charge of \$500 nightly for up to 22 guests (adults or children). If your group is larger than 22 persons, add \$12 nightly per additional person. Reserving the whole house insures that MCC will not book other guests in any empty rooms in your house.

Meeting Place

Assembly Room (upper or lower)

- \$210 for the first full day of use (anything more than 4 hours) [Reduced to \$150 if use of Meeting Place is combined with use of at least one full guest house]

-\$110 for first day of use, if total use is 4 hours or less [Reduced to \$75 if use of Meeting Place is combined with use of at least one guest house]

- \$130 for each additional full day of use [reduced to \$90 if use of Meeting Place is combined with use of at least one guest house]

-\$70 for additional day of use, if 4 hours or less

When a half day is followed by one full day of use, such as Friday evening and Saturday, the cost is \$280 total [reduced to \$210 if combined with use of at least one guest house].

Kitchen: There is no extra charge for using the kitchen, but you must reserve it in advance, along with either level of the Meeting Place.

Conference Rooms:

- If you have Upper or Lower Assembly Room reserved, there is no charge for use of conference rooms on that level, but you must reserve them in advance to guarantee availability.

- Fees for using a conference room alone can be negotiated, and are normally in the range of \$25 for a half-day.

Children's Center: There are two connected children's rooms in the Meeting Place. These can be used for supervised activities with children. The room may not be used as an unsupervised play areas. We charge \$30 for one room/\$50 for both rooms; this fee goes into a fund to purchase new supplies & equipment for the children's rooms.

Meeting Place (entire building not including Children's center)

- \$310 for the first full day [\$220 if combined with use of at least one guest house]

- \$190 for each additional full day of use [\$140 if combined with use of at least one guest house]

- \$170 for first day of use, if use is 4 hours or less [\$120 if combined with use of at least one guest house]

-\$140 for additional days of use, if 4 hours or less [\$90 if combined with use of at least one guest house]

Cleaning fee: If meals are served on either level, we charge a \$30 cleaning fee.

Cancellation policy for groups: When reservations are cancelled less than eight weeks before the event, it is difficult for MCC to re-book those rooms, and MCC may sustain a considerable loss. Reservations cancelled (partial or full) within eight weeks of the arrival date are subject to a cancellation fee of 50% of the expected total based on the last updated reservation information. The cancellation fee will be waived for any rooms re-booked after cancellation. A group is defined as any group that rents a full house (11 rooms) or more, or any group that reserves the entire Meeting Place. Please ask if you have concerns about how this might affect your group.

Meals

Please send meal counts along with your lodging list 30 days in advance. You can change the meal count up to 48 hours prior to your arrival. After that point, we charge for the number requested whether or not everyone, for example, shows up for breakfast. If someone is ill and can't come, our policy is to charge for their meals, but not their lodging.

Breakfast - \$6; children (ages 4-12), \$3.50

Lunch & Dinner - \$8; children, \$5

Discount for 7 days or more:

Breakfast - \$5; children, \$3.00

Lunch & Dinner - \$7; children, \$4.00

The MCC Dining Hall is often open for lunch on weekdays. MCC is glad to open the Dining Hall evenings and weekends when there are groups of significant size. We generally cannot open evenings and weekends for fewer than 20 adults. We appreciate significant advance notice for scheduling meals, so we can work ahead on the Dining Hall staff schedule. If possible, let us know 8 weeks in advance which meals you will require. Staff are sometimes, but not always, available on holiday weekends; please check early to see what our availability is if you want to schedule meals on a holiday weekend. The Dining Hall closes yearly the second half of December.

Breakfasts: Our breakfast schedule is often more flexible than our evening and weekend schedule. We can more easily open for breakfast for smaller groups, and we can also put breakfast food in the guest houses for overnight guests, when requested. Check with us about breakfast possibilities. Meals are served at the following times:

Breakfast: 7:30 a.m.

Lunch: 12:00 p.m.

Dinner: 5:30 p.m.

Let us know if you prefer a variation on the meal schedule and we will accommodate you when feasible.

Deposits

We request non-refundable deposits for groups. The deposit is credited against your final payment.

-For Meeting Place only - \$50

-For one full house - \$100

-For one house and Meeting Place - \$125

-For more than one house and MP - \$150

Coffee Breaks/Snacks

Refreshments for coffee breaks for group meetings may be scheduled. There is a \$20 minimum.

\$1.25 per person – Set up hot drinks and large thermos of ice water **or** cold drinks (such as iced tea and lemonade)

\$.75 per person for each of these: cookies **or** breakfast breads **or** salty snacks **or** muffins **or** donuts **or** soda (cans or bottles) and/or bottled water.

\$1.25 per person for each of these:

-cheese and cracker plate **or** fruit plate **or** veggie tray **or** Danishes

You may also suggest other alternatives for snacks, and we'll accommodate those as much as possible.