



**Mennonite
Central
Committee**

Program Activity Timeline 2021

January	Optional proposal writing workshop
February 1- March 12	Churches/Organization will submit proposal along with young adult application. <i>*Churches/organizations should already have a young adult in mind for Summer Service work. It will be their responsibility to conduct interview/selection of young adult*</i>
March 16- 27	MCC will review church/organization proposals and young adult applications. <i>*Proposals and applicants will be evaluated by potential for leadership development, community or church impact, thoroughness, clarity, proper supervision, etc.*</i>
March 30 -April 3	MCC will conduct follow up discussions, if needed, to finalize any details of the program or answer any questions regarding acceptance. <i>*Letter of acceptance will include packet for Supervisors and Workers outlining program and expectations as well as final MOU (Memorandum of Understanding) *</i>
May	MCC National Coordinator will hold supervisor orientation for all program partners.
June 8-12	Summer Service workers attend required leadership conference.
June-August	Summer Service Program in process.
August 6	End of Term Virtual Conference

Who is Mennonite Central Committee?

Mennonite Central Committee (MCC), a worldwide ministry of Anabaptist churches, shares God's love and compassion for all in the name of Christ by responding to basic human needs and working for peace and justice. MCC envisions communities worldwide in right relationship with God, one another and creation.

Purpose and Goals

The Summer Service Program nurtures and equips young adults of color for leadership through service in the name of Christ. The program seeks to:

- Affirm the resources, wisdom, and strength of churches and communities of color.
- Inspire young adults of color in their development of leadership skills while cultivating a greater commitment toward Christian service and community engagement.
- Foster opportunities for spiritual growth and appreciation of Anabaptist values.
- Promote a theology of service that encourages growth as a member of the local community actively participating in social justice and peacebuilding.

Leadership Conference

A leadership conference is provided for all Summer Service workers and will be held on **June 7-11, 2021 Akron, Pennsylvania.** *(Please note that June 6 and 12 are travel days.)* This conference will provide tools and information for worker's leadership development and work for the summer. Core topics include MCC Overview, Leadership skills, Calling, Personal discovery, Social Justice, Community development and Conflict Resolution.

Anabaptist biblical perspectives will be offered to motivate and encourage the Summer Service Workers in their assignments. Leadership conference is **required** for all Summer Service Workers and counts as **one** week of the program. **Prospective Summer Service Workers who have conflicts with conference dates will not be considered for the program.**

Supervisor Program Orientation

Summer Service Supervisors are **required to participate in two-hour supervisory orientations through a Zoom video call.** The orientation is led by the Summer Service National Coordinator and covers the Program Handbook and includes a PowerPoint Presentation with Q&A time at the end of orientation. Because of some changes in the program, all partners (first time and returning partners) are required to attend the full orientation.

1. **West Coast: May 10 at 5:30-7 pm EST (2:30-4 pm PT)**
2. **Great Lakes: May 11 at 3:30-5 pm EST**
3. **Central States: May 12 at 3:30-5 pm EST (2:30-4 pm CST, 1:30 pm – 3 pm MST)**
4. **East Coast: May 12 at 3:30-5 pm EST**

The National Coordinator will email you with Zoom meeting instructions a week before the orientation date and time. If you are not able to attend, please contact the Summer Service National Coordinator immediately at shankarrai@mcc.org. Also, please notify the National Coordinator if you need Spanish translation.

End of Term Gathering

The participants are required to attend a **regional end of term debrief gathering before the term ends.** This end of term regional gathering may vary depending on the region and/or location.

Finances/Hours

Summer Service Workers will be compensated \$440 for each week that they participate in the program. MCC will provide a grant of \$330/week, to which the participating church/organization will add \$110. For a worker's 10-week assignment, MCC will provide a grant of \$3,300 to the church/organization, the church/organization will contribute \$1,100, and the total amount paid to the worker will be \$4,400.

The grant check from MCC will be *addressed to the church/partner organization, but it is to be paid only to the Summer Service Worker* and is *not* for church or project resources. The grant compensation of \$4,400/10 weeks is based on the average national minimum wage (\$11), working at 40 hrs. a week. **It is expected that the Summer Service Worker and the church/organization will consider this a full-time assignment (40 hrs./week).** It will be the responsibility of the supervisor and worker to ensure that this is the amount of time worked.

Tax Memo

Summer Service workers are considered employees of the church or organization for which they are working, and the amounts paid to the workers are considered wages. Therefore, taxes must be taken from the \$4,400 grant monies. For organizations that have other employees, this means simply adding one more person to the payroll. For churches or organizations that have limited experience or resources, they should consult the Tax Memo provided by MCC. It is the responsibility of the church/organization and supervisor to inform the worker about the taxes and to report the wages to the federal and state government.

Memorandum of Understanding

Prior to beginning the Summer Service project, the church/organization, the Summer Service Worker and MCC will sign a Memorandum of Understanding (MOU) that they agree to adhere to these guidelines for project goals, support structure, Supervisor orientation, Leadership Conference, grant compensation, and tax memo. If you want to review the MOU, it is available for download on Summer Service Program's websites. You may also find it on Summer Service Program Handbook.