

## **MCC Welcoming Place COVID-19 Guidelines**

MCC invites church groups, families and individuals to consider the Welcoming Place, our guest village located in Akron, Pennsylvania. The Welcoming Place is designed for your next personal or small group retreat, seminar, workshop or family gathering. Our commitment to enhanced cleaning measures, controlled fresh air ventilation and safety guidelines minimizes risks and provides opportunities for connection. The Welcoming Place may be used by groups or individuals who have a charitable mission or purpose, or who support the mission and purpose of MCC. To make a reservation and learn more about our safety protocols call Administrative Services at 717-859-1151.

### **Guest and staff wellness**

- Guests should maintain a 6-foot distance between non-family members
- Guests should wear masks or face coverings indoors and around anyone not in one's group or family. Staff members will wear masks at all times when indoors with guests
- Consistent signage is displayed throughout the campus and buildings with guidelines for masks and safety clearly explained
- Sanitizing stations are available throughout the campus buildings
- Staff will receive temperature checks and answer health screening questionnaires at the start of each day
- Guest houses are open to overnight guests only
- High-touch and common areas and items are sanitized more frequently
- Adjustments to our HVAC systems promote controlled fresh air ventilation
- Flexible cancellation policy – Any guest who feels unwell on the day of an event or anticipated arrival is eligible for a full refund

### **Safe check-in**

- Online payments and no touch payment drop off options are available
- Our Guest Services phone number answers 24-hours, 7 days a week (717-859-1151)

### **Guest room safeguards**

- All bedding including bedspreads is laundered with each stay to ensure that guests only touch freshly-laundered bedding
- All frequently-touched items have been removed from guest rooms
- Our cleaning staff always uses masks and gloves
- For the safety of staff and our guests, a 24-hour wait period has been instituted between guest stays
- Extra pillows, towels, blankets, etc., are available upon request by calling Guest Services (717-859-1151)

### **Meals**

#### **Guest house meal services**

- Dining services can provide meals delivered to your building if arranged in advance
- Meals are delivered in disposable products with individually packaged utensils and condiment packages

- A cleaning supply kit is delivered to each group for after-meal sanitation. Guests are asked to clean and sanitize their tables and food preparation areas

#### Dining hall service

- Masks required of guests in dining hall until seated at tables
- Tables and other physical layouts will be arranged to ensure appropriate distancing
- Dining tables, counter tops and chairs will be sanitized after each use
- Physical distancing ensured through occupancy limits in the dining hall and lobby
- Staff will serve individually plated meals and self-serve stations will be eliminated

#### Dining procedures

- Kitchens are cleaned and sanitized between every meal
- All staff members are required to wear masks indoors and when near guests
- Gloves are provided to staff members to ensure proper safety and sanitation practices
- Staff members conduct intense cleaning, sanitization, and disinfection using industry leading protocols and EPA approved disinfectants

Our campus consists of four guest houses, a dining room, the Meeting Place and an office building. In order to offer facilities that adhere to guidelines for health and safety and mitigate risks for all guests, please access only those areas which you have reserved in advance with guest services.

If a person develops COVID-like symptoms during your event, we ask that you notify guest services immediately so that we can follow protocol to minimize risks to others.